

Early Learning Center
 2425 Industrial Drive
 Neenah, WI 54956
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Enrollment Information 2017 (effective March 2017)

The center is open from 6:30 a.m. – 5:30 p.m. Monday through Friday, operating 12 months of the year except on New Years Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, and Christmas Day. Also, if on Good Friday, New Years Eve or any day immediately preceding or following above mentioned holidays would have a census below 15 children, the center will be closed that day also.

Our licensed capacity at this time is 60 children, with classrooms and facilities to accommodate the capacity of 80 children when the enrollment shows the need.

Children can be enrolled on the following basis:

6 weeks – 24 months:

- 1) Full time (more than 5 hrs per day / 4-5 days a week)
- 2) Part-time *available if 2 children enrolled** (Half days am or pm, less than 5 hrs./day, 5 days a week)
- 3) Part-time *available if 2 children enrolled** (3 full days a week, days must be the same each week)

2 years – Kqtn:

- 1) Full time (more than 5 hrs a day / 4-5 days a week)
- 2) Part-time (Half days- am or pm, less than 5 hrs a day / 5 days a week)
- 3) Part-time (3 full days a week, days must be the same each week)

| | 6 wks. – 24 mo. | 2 yrs. – 3 yrs. | 4 yrs. – 6 yrs. |
|----------------|------------------------|------------------------|------------------------|
| Full time | \$262.00 / week | \$225.00 / week | \$210.00 / week |
| Half Days (PT) | \$195.00 / week* | \$175.00 / week | \$160.00 / week |
| Full Days (PT) | \$180.00 / week* | \$165.00 / week | \$150.00 / week |

Drop-in rates \$7.00 / hour 6 wks – 24 mo. \$60/ day (more than 5 hours)
 \$7.00 / hour 2 yrs – 7 yrs \$55/ day (more than 5 hours)

Please note: Drop-in rates apply to children already enrolled at ELC looking to add occasional extra hours.

A \$35 per child or \$50 per family non-refundable registration fee is due upon enrollment, along with the first week's tuition. A 10% discount is offered on the oldest child when two or more children attend on a weekly rate. Children on a drop-in or daily rate do not receive the 2nd child discount.

All children between the ages of 6 weeks and 7 years regardless of race, color, sex, national origin, or ancestry, are eligible for enrollment at Early Learning Center.

Following a period of 4 months of full time attendance your child will earn 6 days of vacation time to be used at your discretion. Requests to use these days must be put in writing and submitted in the payment box. These days will be available on a calendar year basis, expiring on Dec. 31st of each year. Families that join during the year will be given vacations days on a prorated basis following the initial 4 months. Vacation days can be used as full days only. You can use these days to cover the cost of days your child is sick, holidays, or vacation of your family. Your child cannot attend any part of the day you use as a vacation day. All days are paid days unless a vacation day is used.