

Early Learning Center LLC
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 Neenah, WI 54956
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Enrollment Information 2025 (effective January 2025)

ENROLLMENT INFORMATION:

The center is open from 6:30 a.m. – 5:30 p.m. Monday through Friday, operating 12 months of the year except on New Year's Day, Presidents Day, Easter Monday, Memorial Day, July Fourth, Labor Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, and Christmas Day. When the holiday falls on the weekend we will observe the day before or after as our holiday. Also, if on Good Friday, New Year's Eve or any day immediately preceding or following above -mentioned holidays would have a census of 15 children or below, the center will be closed that day also. All tuition fees are charged and paid 52 weeks a year unless a vacation day is used. Our licensed capacity currently is 60 children, with classrooms and facilities to accommodate the capacity of 80 children when the enrollment and staffing shows the need.

Children can be enrolled on the following basis:

6 weeks – 2 years:

- 1) Full time (more than 5 hrs. per day / 5 days a week)
- 2) Part-time *available if 2 children enrolled** (Half days am or pm, less than 5 hrs./day, 5 days a week)
- 3) Part-time *available if 2 children enrolled** (3 full days a week)

2 years – age 7:

- 1) Full time (more than 5 hrs. a day / 5 days a week)
- 2) Part-time (Half days- am or pm, less than 5 hrs. a day / 5 days a week)
- 3) Part-time (3 full days a week)

	6 wks. – 2 yrs.	2 yrs. – 3 yrs.	4yrs. – 6 yrs.
Full time	\$365.00 / week	\$318.00 / week	\$300.00 / week
Half Days (PT)	\$277.00/ week*	\$255.00 / week	\$235.00 / week
Full Days (PT)	\$265.00/ week*	\$245.00 / week	\$225.00 / week

*Part time care available for infants/toddlers if 2 children are enrolled for care.

Drop-in rates \$8.00 / hour 6 wks – 2 yrs \$70 / day (more than 5 hours)
 \$8.00 / hour 2 yrs – 7 yrs \$65 / day (more than 5 hours)

\$75 per child non-refundable registration fee is due upon enrollment and renewed annually. The first week's tuition is due 90 days prior to your start date. A 10% discount is offered to the oldest child when two or more children attend at a weekly rate. Children on a daily rate do not receive the 2nd child discount. Rates are subject to change with a 30-day written notice.

All children between the ages of 6 weeks and 7 years regardless of race, color, sex, national origin, or ancestry, are eligible for enrollment at Early Learning Center.

Following a period of 4 months of full-time attendance, your child will earn 7 days of vacation time to be used at your discretion. Requests to use these days must be put in writing and submitted to the office. Vacation days will be available on a calendar year basis, expiring on Dec. 31st of each year. Families that join during the year will be given vacation days on a prorated basis following the initial 4 months of attendance. Vacation days can be used as full days only. You can use these days to cover the cost of days your child is sick, holidays, or vacation of your family. Your child cannot attend any part of the day you use as a vacation day. All tuition fees are charged and paid 52 weeks a year unless a vacation day is used.